

MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY, BATHINDA

Rate Contract for Stationery Items required for MRSPTU & Its Constituent Colleges/PITs

Sr. No.	Description Item	Specification	Unit	Tentative Annual	Remarks
1	A4 Stickers A4ST-2 (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	Ream	200	
2	A4 Stickers A4ST-56 (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	Ream	200	
3	Answer Sheets		Sheets	100000	
4	Attendance Register Big 2 Quire with printing institution Name	Thick binding bilt ledger paper 17"x27" approx. ledger paper 90 gsm hard binding	nos.	150	Sample required
5	Attendance Register Small 2 Quire with printing institution Name	17"x27/4" approx. Thick ledger paper bilt 90 gsm hard	nos.	150	Sample required
6	Attendance Register for Students 16 page both side (Big size)		nos.	50000	
7	Ball pen Blue (Butter flow)	cello make fine grip	nos.	5000	
8	Ball pen Red & Black (Butter flow)	cello make fine grip	nos.	400+300 = 700	
9	Big Punching Machine	Kangaroo DP-800 No.376224	nos.	50	
10	Binder Clip, Clip of 3" Long grip 19mm of Reputed	SDI (Packet of 100-Pc Doz) Globe/Oddy.	box (Pkt each)	5000	
11	Binder Clip 15mm, 19mm, 25mm, 32mm, 41mm	SDI Globe/Oddy	box (Pkt each)	100 box (200 Pkt each)	

12	Black Board Duster	Omega no.1561	nos.	500	
13	Calculator	Calculator	nos.	100	
14	CC 388 -A	CC 388 -A	nos.	10	
15	CC 388 -A (Compatible)	CC 388 -A (Compatible)	nos.	10	
16	CC 388 -A (Refilling)	CC 388 -A (Refilling)	nos.	10	
17	CD cover which can be sealed	Globe/Oddy/Wonder/Omex	nos.	8000	
18	CD's for e-paper	Globe/Oddy/Wonder/Omex	nos.	8000	
19	Cello Tape Transparent 1/2" (Wondern)		Pc	500	
20	Chalk Colored dustless	Kores make	Pkt.	1000	
21	Chalk White dustless	kores make	Pkt.	1000	
22	Classic Blank PVC Card (50 Card/box (0.76mm - 30m il) P/N:CO000441 of#:021259/003 LOT#:5)		nos.	10000	
23	Clip Pin (Bell make 30mm)	Bell make 30mm	box	300	
24	Conference Pad	ITC paper	nos.	300	

25	Cutter big (18mm blade TRIO)	18mm blade TRIO	nos.	100	
26	Daak Pad made of 40 Oz hardboard (Neelgagan/Bitto)	Neelgagan/Bitto	nos.	2000	
27	Dispatch register 4 quire (Thick binding bilt ledger paper 95 gsm hard binding 8"x13" appeox)	Thick binding bilt ledger paper 95 gsm hard binding 8"x13" appeox	nos.	200	Sample required
28	Dispatch register 8 quire (Thick binding bilt ledger paper 95 gsm hard binding 8"x13" appeox)	Thick binding bilt ledger paper 95 gsm hard binding 8"x13" appeox	nos.	200	
29	Drawing Sheets		nos.	10000	
30	Dumper (Omega/wonder)	Omega/wonder	nos.	200	
31	Dustbin Plastic Big (Cello 10" solid)	Cello 10" solid	nos.	100	Sample required
32	Duster cloth 2'x2' (Cotton)	Cotton	nos.	2500	Sample required
33	DVD marker (Camlin/Luxor)	Camlin/Luxor	nos.	200	
34	Envelop 10"x12" yellow Laminated printed (Good quality Institute Logo and name will be printed)	Good quality Institute Logo and name will be printed	nos.	15000	
35	Envelop 16"x12" yellow laminated printed (Good quality Institute Logo and name will be printed)	Good quality Institute Logo and name will be printed	nos.	15000	Sample required
36	Envelop 9"x4" printed (Taj Make)	Taj Make	nos.	20000	

37	Envelope 11"x5" Colour white one side printed (Evaluation) (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	nos.	40000	
38	Envelope 18"x15" Yellow colour (inner cloth coated) (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	pc	100 Pc	
39	Color Ribbon for 100 Prints (Part No. CBGR0100C) for Badgy 100		nos.	200	
40	Fevicol (MR 50gm Pidilight)	MR 50gm Pidilight	nos.	500	
41	Fevistic 15g (Piddilite)	Piddilite	nos.	200	
42	File cover soft laminated (Superior quality ,18 kg card board without printing of Institute name)	Superior quality ,18 kg card board without pring of Institute name	nos.	10000	Sample required
43	Flapper (Superior quality)	Superior quality	nos.	5000	Sample required
44	Fluid white pen type (Fiber castle make)	Fiber castle make	nos.	200	
45	Gel Pen Achiever(Blue) (Addgel)	Addgel	nos.	500	
46	Gel Pen Achiever(Red) (Addgel)	Addgel	nos.	100	
47	Gem Clip 30 mm Plastic with Plastic Cover (Sun/ Globe (pkt of 100 Pcs)	Sun/ Globe (pkt of 100 Pcs)	nos.	500	
48	Glass for water (Tumbler 300ML) (Year/Eagle/Supreme)	Year/Eagle/Supreme	nos.	1000	

49	Gum 150 ml (Camel/Weston)	Camel/Weston	nos.	500	
50	Gum 300 ml (Camel/Weston)	Camel/Weston	nos.	300	
51	Gum 700 ml (Camel/Weston)	Camel/Weston	nos.	300	
52	Gum tube 530 ml (Camel/Weston)	Camel/Weston	nos.	300	
53	Hard File cover laminated with printed institute name, English printing (Quality No.33 Jindal) Regd. No. 339856 (Superior quality 27kg card board GSM 550, Sirpur 6 ring (Quality No.33 Jindal) Regd. No. 339856)	Superior quality 27kg card board GSM 550, Sirpur 6 ring (Quality No.33 Jindal) Regd. No. 339856	nos.	20000	Sample required
54	HB Pencils (black colour) (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	nos.	6 Box	
55	Heavy Duty Blade (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	nos.	40 Pc	
56	Highlighter Red, Green, Yellow (Apsara/Faber castle/Luxer/camlin)	Apsara/Faber castle/Luxer/camlin	nos.	3000	
57	Indent book stationary + Printed Name of Institute (First page 75GSM/BIT Size 17"x 27/4" approx. soft binding duly numbered In duplicate)	First page 75GSM/BIT Size 17"x 27/4" approx. soft binding duly numbered In duplicate	nos.	100	Sample required
58	Index file big Quote for A4, & FS (Thick board)	Thick board	nos.	600	Sample required
59	Jug Plastic (Standard size, Superior quality)	Standard size, Superior quality	nos.	200	

60	Log book for buses/Generator/Tractor with Institute name printing 100 pages Size 17"x27/2" (Bilt ledger paper 95GSM Soft cloth binding institute name printing with number 100pages)	Bilt ledger paper 95GSM Soft cloth binding institute name printing with number 100pages	nos.	20	
61	Marker black small for CD (Camlin)	Camlin	nos.	10	
62	Non woven D Cut Bag 27"x36" Capacity 5 Kg (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	nos.	40000 Pc	
63	Notice Board Drawing pin for Small		pkt.	100	
64	Notice Board Drawing pin for Big		pkt.	100	
65	Page marker flag(Coloured) (Claro, quote for 3 cut)	Claro, quote for 3 cut	Pkt	300	
66	Paper Setting Brown Evelope (size 11"x5") with printing in black on both sides (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	nos.	8000	
67	Paper Setting Brown Evelope (size 11"x5") with printing in green on both sides (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	nos.	8000	
68	Paper Setting Performa (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	nos.	50000	
69	Paper weight (Plastic) (Simple Good Quality)	Simple Good Quality	nos.	500	

70	Pen Drive 16 GB (HP (matile body))	HP (matile body)	nos.	200	
71	Pen Drive 16 GB (Sandisk (matile body))	Sandisk (matile body)	nos.	200	
72	Pen Drive 16 GB (Sony (matile body))	Sony (matile body)	nos.	200	
73	Pen Drive 32 GB (HP (matile body))	HP (matile body)	nos.	200	
74	Pen Drive 32 GB (Sandisk (matile body))	Sandisk (matile body)	nos.	200	
75	Pen Drive 32 GB (Sony (matile body))	Sony (matile body)	nos.	200	
76	Pen Drive 4 GB (HP (matile body))	HP (matile body)	nos.	100	
77	Pen Drive 4 GB (Sandisk (matile body))	Sandisk (matile body)	nos.	100	
78	Pen Drive 4 GB (Sony (matile body))	Sony (matile body)	nos.	100	
79	Pen Drive 8 GB (HP (matile body))	HP (matile body)	nos.	200	
80	Pen Drive 8 GB (Sandisk (matile body))	Sandisk (matile body)	nos.	200	
81	Pen Drive 8 GB (Sony (matile body))	Sony (matile body)	nos.	200	

82	Pen Highlighter (Faber castle(coloured)	Faber castle(coloured)	nos.	1000	
83	Pen permanent marker (Camlin)	Camlin	nos.	1000	
84	Pencil soft/HB Bonded Lead, Black Non Toxic (621) (Natraj/Apsara)	Natraj/Apsara	nos.	1000	
85	Permanent Marker Black, Red, Green, Blue (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	pc	1000	
86	Photo State Machine Tonner Ink Bottle AR 5618 N MX 237/35 BT	Photo State Machine AR 5618 N MX 237/35 BT	Bottle	50	
87	Photo State Machine Tonner Ink Bottle ARM- 205/201	Photo State Machine ARM- 205/201	Bottle	200	
88	Photostat paper A3 (GSM 75 Image)	GSM 75 Image	ream	100	
89	Photostat paper A3 (GSM 75 Spectra)	GSM 75 Spectra	ream	100	
90	Photostat paper A3 (GSM 75Bilt copy power)	GSM 75Bilt copy power	ream	100	
91	Photostat Paper A4 (210x297mmGSM 75 Bilt copy power)	210x297mmGSM 75 Bilt copy power	ream	10000	
92	Photostat Paper A4 (210x297mmGSM 75 Image)	210x297mmGSM 75 Image	ream	10000	
93	Photostat Paper A4 (210x297mmGSM 75 Spectra)	210x297mmGSM 75 Spectra	ream	10000	

94	Photostat paper A4 colored (D Smart)	D Smart	ream	50	
95	Photostat Paper FS (210x297mmGSM 75 Bilt copy power)	210x297mmGSM 75 Bilt copy power	ream	200	
96	Photostat Paper FS (210x297mmGSM 75 Image)	210x297mmGSM 75 Image	ream	200	
97	Photostat Paper FS (210x297mmGSM 75 Spectra)	210x297mmGSM 75 Spectra	ream	200	
98	Pilot Pen v5 (Luxor)	Luxor	nos.	300	
99	Pin cushion (Omega)	Omega	nos.	100	
100	Pin for paper (Bell make 70gm each box)	Bell make 70gm each box	box	1000	
101	Pinter Tonner No. 36-A HP (Pinter Tonner No. 36-A HP)	Pinter Tonner No. 36-A HP	nos.	20	
102	Pinter Tonner No. 36-A HP(Compatible) (Pinter Tonner No. 36-A HP(Compatible))	Pinter Tonner No. 36-A HP(Compatible)	nos.	20	
103	Pinter Tonner No. 36-A HP(Refilling) Pinter Tonner No. 36-A HP(Refilling))	Pinter Tonner No. 36-A HP(Refilling)	nos.	20	
104	Plastic folder L Shape (A4size)	A4size	box	2000	
105	Plastic Sootly (Baler Twine) (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	Pkt.	20	

106	Poker with wooden handle (Good Quality)	Good Quality	nos.	50	
107	Polypropylene Bags (for packing answer sheets) (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	nos.	10000	
108	Printer Canon Tonner 925	Printer Canon Tonner 925	nos.	25	
109	Printer Canon Tonner 925 (Refilling)	Printer Canon Tonner 925 (Refilling)	nos.	25	
110	Printer Canon Tonner 925 (Compatible)	Printer Canon Tonner 925 (Compatible)	nos.	25	
111	Printer Tonner No. 12-A HP	Printer Tonner No. 12-A HP	nos.	50	
112	Printer Tonner No. 12-A HP(Compatible)	Printer Tonner No. 12-A HP(Compatible)	nos.	50	
113	Printer Tonner No. 12-A HP(Refilling)	Printer Tonner No. 12-A HP(Refilling)	nos.	50	
114	Printer Tonner No. 49-A HP	Printer Tonner No. 49-A HP	nos.	10	
115	Printer Tonner No. 49-A HP(Compatible)	Printer Tonner No. 49-A HP(Compatible)	nos.	10	
116	Printer Tonner No. 49-A HP(Refilling)	Printer Tonner No. 49-A HP(Refilling)	nos.	10	
117	Printer Tonner No. 78-A HP	Printer Tonner No. 78-A HP	nos.	10	

118	Printer Toner No. 78-A HP(Compatible)	Printer Toner No. 78-A HP(Compatible)	nos.	10	
119	Printer Toner No. 78-A HP(Refilling)	Printer Toner No. 78-A HP(Refilling)	nos.	10	
120	Printer Toner No. 88-A HP	Printer Toner No. 88-A HP	nos.	90	
121	Printer Toner No. 88-A HP (Compatible)	Printer Toner No. 88-A HP(Compatible)	nos.	90	
122	Printer Toner No. 88-A HP(Refilling)	Printer Toner No. 88-A HP(Refilling)	nos.	90	
123	Printing of Ans Sheets 16 pages Maharaja anjit Singh Punjab Technical Univeristy/Giani Zail Singh Campus College of Engineering & Technology, Bathinda (on A,60GSM,(8.5x10.5 inches) (Finished Size), MAPLITHO 07 'A' grade Mill paper, (portrait))	Printing of Ans Sheets 16 pages Maharaja anjit Singh Punjab Technical Univeristy/Giani Zail Singh Campus College of Engineering & Technology, Bathinda on A,60GSM,(8.5x10.5 inches) (Finished Size), MAPLITHO 07 'A' grade Mill paper, (portrait)	nos.	100000	
124	Punching machine double (Kangaroo 280/480)	Kangaroo 280/480	nos.	100	
125	Punching machine single (Kangaroo 5HP-20)	Kangaroo 5HP-20	nos.	100	
126	Ricoh Printer Ink Pouch 3510 (Pouch 100 gm to 250 gms)	Pouch 100 gm to 250 gms	nos.	500	
127	Ricoh Printer Toner 3510	Ricoh Printer Toner 3510	nos.	300	

128	Ricoh Printer Toner 3510 (Compatible)	Ricoh Printer Toner 3510 (Compatible)	nos.	300	
129	Ricoh Printer Toner 3510 (Refilling)	Ricoh Printer Toner 3510 (Refilling)	nos.	300	
130	Ricoh M F D Printer Ink Pouch 210/212 2014 (Pouch 100 gm to 250 gms)	Pouch 100 gm to 250 gms	nos.	500	
131	Ricoh M F D Printer Toner 210/212 2014	Ricoh M F D Printer Toner 210/212 2014	nos.	500	
132	Ricoh M F D Printer Toner 210/212 2014 (Compatible)	Ricoh M F D Printer Toner 210/212 2014 (Compatible)	nos.	500	
133	Ricoh M F D Printer Toner 210/212 2014 (Refilling)	Ricoh M F D Printer Toner 210/212 2014 (Refilling)	nos.	500	
134	Ricoh Photo State Copier Ink 2014	Ricoh Photo State Copier Ink 2014	Bottle	50	
135	Ricoh Photo State Machine Toner Ink Bottle - (Model 2014) Big	Photo State Machine Toner Ink Bottle - (Model 2014) Big	nos.	40	
136	Ricoh Photo State Machine Toner Ink Bottle - (Model 2014)	Ricoh Photo State Machine Toner Ink Bottle - (Model 2014)	Bottle	200	
137	Rubber Bands (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	Pkt.	6	
138	Rubber for pencil (Natraj / Navneet)	Natraj / Navneet	pc.	300	
139	Ruled Register -48 pages/1 quire Bilt paper (Bilt paper hard board GSM 60 full scape size White ruled paper hardbinding size17"x27"/2)	Bilt paper hard board GSM 60 full scape size White ruled paper hardbinding size17"x27"/2	nos.	500	

140	Ruled Register -96 pages/2 quire Bilt paper (Bilt paper hard board GSM 60 full scape size White ruled paper hardbinding size 17"x27"/2)	Bilt paper hard board GSM 60 full scape size White ruled paper hardbinding size 17"x27"/2	nos.	300	
141	Ruled Register-144 page/ 3quire Bilt paper (Bilt paper hard board GSM 60 full scape size White ruled paper hardbinding size 17"x27"/2)	Bilt paper hard board GSM 60 full scape size White ruled paper hardbinding size 17"x27"/2	nos.	300	
142	Ruled Register-192pages/4 quire Bilt paper (Bilt paper hard board GSM 60 full scape size White ruled paper hardbinding 60 GSM Size 17"x27"/2)	Bilt paper hard board GSM 60 full scape size White ruled paper hardbinding 60 GSM Size 17"x27"/2	nos.	100	
143	Scale 36" Plastic having measurement capacity in mm/cm and inches (Apsra/Natraj/Faber Castle)	Apsra/Natraj/Faber Castle	nos.	500	
144	Scale 36" Steel (K T C, Heavy equivalent)	K T C, Heavy equivalent	nos.	500	
145	Scissor (Full/MediumSAYA make)	Full/MediumSAYA make	nos.	100	
146	Sharpener (Natraj/Navneet)	Natraj/Navneet	nos.	100	
147	Short hand note book (160 pages Good quality)	160 pages Good quality	nos.	500	
148	Slip pad big 18"x22"/8, size 18"x22"/12 (100 sheet each pad Good quality)	100 sheet each pad Good quality	nos	500	
149	Soaps Small (Lux & Lifeboy)	Lux	pc	200	
150	Stamp pad (Fiber Castel standard size)	Fiber Castel standard size	nos.	200	

151	Stapler Big 24x6 (Kangaroo make HP45/Max)	Kangaroo make HP45/Max	nos.	100	
152	Stapler pin big (Kangaroo24/6-1m)	Kangaroo24/6-1m	box	500	
153	Stapler pin small (Kangaroo no 10-)	Kangaroo no 10-	box	1000	
154	Stapler small (Kangaroo make 10 EW/ Max)	Kangaroo make 10 EW/ Max	nos.	100	
155	Sticky Pad 2"x2" (Claro)	Claro	nos.	200	
156	Sticky Pad 3"x3" (Claro)	Claro	nos.	200	
157	Stock ledger 250 pages with printed institute name (Bilt ledger paper-95GSM 17"x27 "1/2 approx. with Institute's Name Printing, Hard binding)	Bilt ledger paper-95GSM 17"x27 "1/2 approx. with Institute's Name Printing, Hard binding	nos.	100	
158	Stock ledger 440 pages with printed institute name (Bilt ledger paper-95GSM17"x27 "1/2 approx. with Institute's Name,Hard binding)	Bilt ledger paper-95GSM17"x27 "1/2 approx. with Institute's Name,Hard binding	nos.	100	
159	Stock ledger 650 pagesprinted institute name (Bilt ledger paper-95GSM17"x27 "1/2 approx. with Institute's Name,Hard binding)	Bilt ledger paper-95GSM17"x27 "1/2 approx. with Institute's Name,Hard binding	nos.	10	
160	Tag Large (Superior quality 9x24, 9"x36")	Superior quality 9x24, 9"x36"	nos.	500 bundle + 500 bundle = 1000	
161	Tag Small (Superior quality 7")	Superior quality 7"	Pkt (200 Bundle)	2000 Pkt (200 Bundle)	

162	Tape roll Brown 2" (65 meter-Wonder)	65 meter-Wonder	nos.	200	
163	Tape roll transparent 1" (65 meter-Wonder)	65 meter-Wonder	nos.	500	
164	Tape roll transparent 2" (65 meter-Wonder)	65 meter-Wonder	nos.	500	
165	Tonner for Canon LBP 2900 B		nos	50	
166	Tonner for Canon PG172 (PRO-10) (Degree) (2 No. of Printers)		nos	200	
167	Tonner for HP Laserject P 1007		nos	50	
168	Tonner for HP Laserjet M1213 nf MFD		nos	50	
169	Tonner for HP P3015-55A for DMC (DMC) (2 No. of Printers)		nos	50	
170	Tonner for Ricoh Afico SP 3500 DN for 3 No. of Printers		nos	50	
171	Transparent sheet OHP (A4 D smart)	A4 D smart	Pkt.	200	
172	White board duster (Plastics) (icon make)	icon make	nos.	100	
173	White Board marker (Camlin make)	Camlin make	nos.	500	

174	White envelope (size 9"x4") with printing in black on both sides (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	nos.	8000	
175	White envelope (size 9"x4") with printing in green on both sides (Globe/Oddy/Wonder/Omex)	Globe/Oddy/Wonder/Omex	nos.	8000	
176	Window white envelop 9x4", 10 x 4 ½", 11 x 5" (Taj Mahal make)	Taj Mahal make	nos.	10000	
177	Yellow envelop (size A-4) with printing on both sides (Globe/Oddy/Wonder/Omex)		nos.	8000	
178	Yellow envelop 16 x12" with cloth (Fine quality Jali Cloth Taj)	Fine quality Jali Cloth Taj	nos.	5000	Sample required
179	Yellow envelop A-4 Size (Fine quality Jali Cloth Taj)	Fine quality Jali Cloth Taj	nos	5000	