

**MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA**

(Estb with State Act 5(2015) by Govt of Punjab, under UGC Act section 2(f) and listed at SNo 428)

**PARTIAL FINANCIAL ASSISTED ACADEMIC PROGRAM REGULATIONS - SUPPLEMENT**

To enhance effectiveness in accomplishing the intended purpose and spirit behind supporting various academic & research activities which include FDPs, Workshops and Conferences under PFA scheme of MRSPTU, a frame of guidelines listed below are appended, as a final draft, as directed. It is reiterated that, to maintain uniformity and transparency all proposals received during the stipulated period shall be collectively evaluated twice in a financial year, as notified earlier.

**1. EVENT THEME & TOPIC:**

- To promote outcome based approach, Theme and Topic of the event should be well-focused & specialized, (strictly restricted to within one FACULTY only) and should lead to an effective outcome in the form of a set of recommendations. Merging of different FACULTIES in the events like “Recent trends in Science & Engineering/Technology & Management” should be desisted. Proposed event needs to be focused to a sub-area, like in ECE: “Recent developments in Digital Signal Processing’ or “Development Trends in VLSI” or “Energy Efficient Computing” etc. Consideration for Financial Assistance shall be restricted to Well focused events only.

**2. EVENT INSIDES HANDLING:**

- Further typically 70% of the event energy needs to be focused around the theme. Around 30% could be on the inter-disciplinary areas along-with Govt of India (GoI) upcoming policies & ventures/ Stress management/ Research Ethics/ IPR and likewise.
- Resource persons involved need to be senior-level-officials working/ worked in the area under consideration. They could be preferably from MRSPTU, its affiliated Institutes/ Industry/ organizing Institute. In case of difficulty, matter can be handled with inputs from MRSPTU.
- Engagement of an expert for more than 2-hours at a stretch needs to be avoided unless it is followed by a lab/practical session on the same theme. Further program needs to be reinforced, e.g. for a faculty development program, minimum 6/7 hours should be engaged per day

### **3. NATIONAL/INTERNATIONAL EVENTS HANDLING:**

- National / Int'l events must have wide quality participation at the level of experts and research papers
- To give an impetus to the event a national celebrity in the area preferably be involved in key-note talk
- Event should lead to some concrete/viable outcomes with a strong panel discussion

### **4. ETHICS HANDLING:**

- Plagiarism-checking and effective review of research papers shall be the sole responsibility of the host Institute. Any lapse detected on this front shall lead the Institute to "not-to-be-considered" category for any future assistance to its minimum.

### **5. STRICTLY- PLEASE DO NOT ATTEMPT:**

- Canvassing or going beyond the regulations is strictly prohibited and shall attract "not-to-be-considered" category for that year
- A college using name or stamp of MRSPTU on its brochure or any-other material meant for circulation through any media without the permission of MRSPTU to do so from the office of Dean (R&D), the nodal agency in this regard, shall attract "not-to-be-considered" category for that year
- Promotion/Projection of any individual, (a MRSPTU official or someone from the organizing institute) through any material-release via any medium meant for circulation is strictly prohibited and shall attract "not-to-be-considered" category for that year
- No gift shall be attempted by organizing Institute to any MRSPTU visiting officials. The official visit TA/DA shall be handled by the University

### **6. IMPORTANT TIPS:**

- Proposals should be carefully drafted. Incomplete, misleading or norms-violating Institutes shall not be considered and no communication in this regard shall be entertained.
- In addition, the Institutes need to periodically visit MRSPTU website for any updation, if any.

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Dean (R&D)