

Sub: Minutes of 1st Meeting of Finance Committee, MRSSTU, Bathinda.

The 1st meeting of Finance Committee of Maharaja Ranjit Singh State Technical University, Bathinda was held on **13-08-2015 at 03:00pm** at Punjab Raj Bhawan, Chandigarh. The following were present:

1. Prof. (Dr.) Mohan Paul Singh Ishar
Vice Chancellors
MRSSTU, Bathinda.
2. Sh. M.P. Singh IAS
Principal Secretary to Govt. of Punjab,
Department of Technology Education & Industrial Training, Punjab.
3. Mrs. Usha Sehgal
Joint Secretary Finance
for Principal Secretary
Govt. of Punjab, Department of Finance.
4. Sh. B. Purusartha IAS
Director
Department of Technology Education & Industrial Training, Punjab.
5. Prof. (Dr.) Jasbir S. Hundal
Registrar
MRSSTU, Bathinda
Nominee of Chairman, Board of Governors.

The following decisions were taken.

ITEM NO: 1.1 PROPOSED BUDGET ESTIMATE FOR THE YEAR 2015-16 & 2016-17.

Decision: **Approved.**

It was also decided that the deficit amount will be met by IKG PTU, Jalandhar as per the provision of Act of MRSSTU, Bathinda. University is yet to receive remaining grant from IKG, Punjab Technical University as per the provision of the Act. However, beyond this University may make efforts to generate its own resources.

ITEM NO. 1.2 REGARDING BUILDING EXPENDITURE.

Decision: Approved in Principle.

The final decision in this regard shall be taken by the Board of Governors of the University.

ITEM NO. 1.3 RATIFICATION THE DECISIONS TAKEN BY THE VICE CHANCELLOR AS PER IMMEDIATE REQUIREMENTS.

Decision: Approved with the following directions on some points as below:



- (i) Sr. No. 02 & 03, TA/DA and Remuneration to Experts will be paid as prescribed by IKG PTU, Jalandhar, if the rates are higher than GZSCCET, Bathinda.
- (ii) Sr. No. 04, the tenure of Chartered Accountant will not exceed more than 03 years. The Chartered Accountant was hired by GZSCCET, Bathinda w.e.f. FY 2013-14 and the tenure of same is expiring on 31-03-2016. From FY 2016-17, new Charter Accountant shall be hired from the panel approved by CAG.

ITEM NO. 1.4 OPENING AND OPERATION OF BANK ACCOUNT.

Decision: Approved.

ITEM NO. 1.5 OPERATION OF ACCOUNTS AND FINANCES OF PIT(S) UNDER MRSSTU, BATHINDA.

Decision: Approved.

The financial powers as decided by the Board of Governors. Meanwhile, Vice Chancellor is authorized to give all the financial approvals.

ITEM NO. 1.6 FUND INVESTMENT AND ITEM (S).1.10 TO DECIDED THE FUND INVESTMENT IN PRIVATE SECTOR BANKS.

Decision: Approved.

Committee members observed that offer of IndusInd bank is much better but it is a scheduled Commercial Bank. After discussion, it was discovered that earlier Reserve Bank of India allowed only 03 Scheduled Commercial Bank banks namely ICICI, HDFC and Axis Bank for dealing with Govt. funds and as per the notification issued by the Govt. of Punjab. However in the light of the fresh notification of Reserve Bank of India no. S11012/3 (1)Ref. Case/2010/RBD/1119-1179 Dated 30.6.2015, the directions of Govt. of Punjab are still awaited. Therefore, it was decided that in the mean time money should be invested with the nationalized bank which offers maximum benefit. However, any Scheduled Commercial Bank (Private Bank) can be considered only after decision by Govt. of Punjab in the light of the above referred circular of Reserve Bank of India.

ITEM NO. 1.7 RATIFICATION THE DECISION RELATED WITH PROCUREMENT OF EQUIPMENTS/GOODS AND OTHER ITEMS.

Decision: Approved.

It was also decided that it should be incorporated in the proposed ordinance, Regulations for MRSSTU, Bathinda.



ITEM NO. 1.8 CONFIRMATION OF THE MINUTES OF 38TH MEETING OF FINANCE COMMITTEE OF GZS CAMPUS COLLEGE OF ENGG. & TECH., BATHINDA.

Decision: Confirmed.

ITEM NO. 1.9 REGARDING PAYMENT OF ARREARS ON ACCOUNT OF PAY REVISION TO THE TEACHERS WHO LEFT THE GIANI ZAIL SINGH CAMPUS COLLEGE OF ENGG. & TECHNOLOGY, BATHINDA.

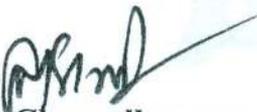
Decision: It was decided committee stands with the decision already taken by the Finance Committee and duly approved by the Board of Governors of GZSCET, Bathinda. However, another legal opinion could be sought after studying the appointment letters of these employees.

General Decisions:

It was observed by the members that admission response is not good enough in PIT(s). In view of this, University must reassess the viability of running these PIT(s).

Submitted for approval pl.


Registrar


**Vice Chancellor-cum-
Chairman,
Finance Committee,
MRSSTU, Bathinda**

MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY

BATHINDA

AGENDA

FOR THE 1st MEETING

OF

FINANCE COMMITTEE

TO BE HELD AT

3:00 PM ON THURSDAY, 13TH Aug., 2015

VENUE

PUNJAB RAJ BHAVAN, CHANDIGARH

CONSTITUTION OF FINANCE COMMITTEE

1	Vice Chancellors, MRSSTU, Bathinda	Chairman
2	Principal Secretary, Govt. of Punjab, Department of Finance	Member
3	Principal Secretary, Govt. of Punjab, Department of Technology Education & Industrial Training, Punjab.	Member
4	Director, Department of Technology Education & Industrial Training, Punjab.	Member
5	Registrar, MRSSTU, Bathinda Nominee of Chairman, Board of Governors.	Member
6	Finance Officer, MRSSTU, Bathinda	Member- Secretary

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PROPOSED BUDGET ESTIMATE FOR THE YEAR 2015-16 & 2016-17

ESTIMATED REVENUE & PROPOSED EXPENDITURE FOR 2015-16 & 2016-17			
Sr. No.	Head	Estimated Revenue	
		Rs. (in Lacs)	
A	Proposed Revenue	F.Y.	F.Y.
		2015-16	2016-17
	MRSSTU, BATHINDA	2233.36	2494.36
	GZS Campus Bathinda	3337.72	3700.00
	PIT, NANDGARH	47.71	299.97
	PIT, Mansa	0.50	0.00
	PIT, Rajpura	74.34	227.23
	PIT, Moga	178.80	417.16
	Total A	5872.43	7138.72
	PROPOSED EXPENDITURE		
B	Capital Expenditure	Rs. (in Lacs)	
	MRSSTU, BATHINDA	8368.00	11807.00
	GZS, Campus Bathinda	1132.75	400.00
	PIT, NANDGARH	346.53	305.00
	PIT, Mansa	0.00	0.00
	PIT, Rajpura	890.00	980.00
	PIT, Moga	431.50	296.50
	Total B	11168.78	13788.50
	C	Recurring Expenditure	
MRSSTU, BATHINDA		1149.00	2729.50
GZS, Campus Bathinda		3404.00	3600.00
PIT, NANDGARH		364.50	894.05
PIT, Mansa		53.20	0.00
PIT, Rajpura		74.05	197.72
PIT, Moga		104.79	104.79
Total C		5149.54	7526.06
D	Grand Total (B+C)	16318.32	21314.56
	Deficit (A-D)	10445.89	14175.84

Rs. 75 crore received from PTU, Jalandhar in July 2015, So net deficit of Rs. 2945.89 Lacs. for the year 2015-16 and Rs. 14175.84 Lacs for the Year 2016-17.

Deficit will be met by PTU

MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA			
Budget 2015-16 & 2016-17			
Revenue			
(A) MRSSTU, BATHINDA			
Sr.No.	Head	Expected Revenue	
		Rs. (In Lacs)	
		F.Y. 2015-16	F.Y. 2016-17
1	Affiliation Fee	371.62	371.62
2	Examination Fee	350.00	525.00
3	University Registration Fee	66.00	66.00
4	Eligibility/Enrolment fee	33.00	33.00
5	University Related fee	193.24	193.24
6	Sports Fee	15.75	15.75
7	Youth Festival Fee	15.75	15.75
8	Regional Centres Fee	480.00	960.00
9	Interst Income	400.00	0.00
10	Councling Fee's	300.00	300.00
11	Revaluation Fee's	7.00	12.00
12	Misc. (Late Fee's)	1.00	2.00
	Total	2233.36	2494.36
(B) GZS CAMPUS, BATHINDA			
1	Tuition Fee/Development fund/Examination fee/Hostel Rent & other fees from students and other Misc. Income(Fine/Guest House Rent/ Sale of Forms/Interest/Land Rent/Shopping Rent/Consultancy etc.	3337.72	3700.00
	Total	3337.72	3700.00
(C) PIT, NANDGARH			
1	Fee's	47.71	299.97
	Total	47.71	299.97
(D) PIT, MANSA			
1	Fee's	0.50	0.00
	Total	0.50	0.00
(E) PIT, RAJPURA			
	Fee's	74.34	227.23
	Total	74.34	227.23
(F) PIT, Moga			
1	Fee's	178.80	417.16
	Total	178.80	417.16
Grand Total(A+B+C+D+E+F)		5872.43	7138.72

MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.

Non Recurring Expenditure 2015-16 & 2016-17

(B) MRSSTU, BATHINDA

Sr. No.	Head	Proposed Expenditure		Justification
		F.Y. 2015-16	F.Y. 2016-17	
1	Machinery & Equipment (for Academic Deptt. & R.D. Centre	2500.00	2500.00	Annexure-1 Page-17 to 19
2	ERP Software development, Computers and Pheriphals	200.00	30.00	
3	Buildings	5500.00	9152.00	
4	Furniture & Fixture	100.00	100.00	
5	Office Equipment	25.00	25.00	
6	Vehicle	43.00	0.00	
	Total	8368.00	11807.00	
(B1) GZS CAMPUS, BATHINDA				
1	Buildings Works	439.75	0.00	Annexure- 2 Page- 20 to 21
2	Other Fixed Assets	393.00	400.00	
3	R&D Centre	300.00	0.00	
	Total	1132.75	400.00	
(B2) PIT, NANDGARH				
1	Ext. Services as Road, Parking, Sewerage etc.	250.00	250.00	Annexure- 3A Page- 22 to 24 & Annexure- 3B Page- 25 to 35
2	Software	25.00	13.00	
3	Library	5.00	3.00	
4	Furniture & Fixture	29.53	15.00	
5	Machinery/Office Equipment	35.00	21.00	
6	Misc.	2.00	3.00	
	Total	346.53	305.00	
(B3) PIT, MANSA				
1		0.00	0.00	
	Total	0.00	0.00	
(B4) PIT, RAJPURA				
1	Machinery & Equipment	40.00	115.00	Annexure- 4 Page- 36 to 40 & Annexure- 3B Page- 25 to 35
2	Computers	25.00	25.00	
3	Library (Books)	5.00	10.00	
4	Furniture & Fixture	15.00	40.00	
5	Office Equipment	5.00	10.00	
6	Vehicle	15.00	15.00	
7	Minor Building works	10.00	5.00	
8	New Buildings	750.00	750.00	
9	Repair of old Buildings	25.00	10.00	
	Total	890.00	980.00	
(B5) PIT, MOGA				
1	Machinery & Equipment	165.00	165.00	Annexure- 5 Page- 41 to 44
2	Computers	25.00	25.00	
3	Furniture & Fixture	84.50	84.50	
4	Library (Books)	2.00	2.00	
5	Vehicle	5.00	5.00	
6	Minor Building works	150.00	15.00	
	Total	431.50	296.50	
Grand Total (B+B1+B2+B3+B4+B5)		11168.78	13788.50	

MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA

Recurring Expenditure 2015-16 & 2016-17

(A) MRSSTU, BATHINDA

Sr.No.	Head	Proposed Expenditure		Justification
		F.Y. 2015-16	F.Y. 2016-17	
1	Pay & Allowances	198.50	1390.00	Annexure- 6 Page- 45 to 47
2	Medical Reimbursement	10.00	10.00	
3	TA/DA & LTC	30.00	30.00	
4	Wages of Security, House Keeping & other Casual Labour	50.00	100.00	
5	Examination Expenses	362.50	507.50	
6	Electricity & Water Charges	75.00	75.00	
7	Advertisement & Publicity	50.00	50.00	
8	Printing & Stationery	25.00	25.00	
9	Legal Expenses	5.00	5.00	
10	Newspapers & Periodicals	3.00	3.00	
11	Telephone Charges	2.00	2.00	
12	Car Expenses	5.00	5.00	
13	Entertainment and Meeting expenses	10.00	10.00	
14	TA/DA & Honorarium to Experts	10.00	10.00	
15	Postage & Telegraph	2.00	2.00	
16	Recruitment Expenses	15.00	15.00	
17	Regional Centres Expenses	80.00	80.00	
18	Sports Expences	51.00	75.00	
19	Culcutural Activities	35.00	40.00	
20	Job Fair Expences	25.00	35.00	
21	Training of Students	50.00	70.00	
22	Faculty Development Program	25.00	40.00	
23	Expences for Conferences	30.00	50.00	
24	R&D Activities i.e. Fellowship for JRF & SRF	0.00	100.00	
	Total	1149.00	2729.50	
(A1) GZS CAMPUS, BATHINDA				
1	Pay & Allowances & other recurring expenditure	3404.00	3600.00	
	Total	3404.00	3600.00	
(A2) PIT, NANDGARH				
1	Pay & Allowances	300.00	800.00	
2	Maintenance of Building	2.00	6.00	
3	Other Expences	62.50	88.05	
	Total	364.50	894.05	
(A3) PIT, MANSA				
1	Pay & Allowances & other recurring expenditure	53.20	0.00	
	Total	53.20	0.00	
(A4) PIT, RAJPURA				
1	Pay & Allowances & other recurring expenditure	74.05	197.72	
	Total	74.05	197.72	
(A5) PIT, MOGA				
1	Pay & Allowances & other recurring expenditure	104.79	104.79	
	Total	104.79	104.79	
	Grand Total(A+A1+A2+A3+A4+A5)	5149.54	7526.06	

ITEM NO: 1.2

**REGARDING THE BUDGET OF BUILDING OF MAHARAJA
RANJIT SINGH STATE TECHNICAL UNIVERSITY,
BATHINDA.**

Two options regarding Building plan A & B were put up before the 1st Building Works Committee. The same are placed at **Annexure- 3B Page No. 32 to 33**. In order to save on resources, the committee has approved the plan 'B'. Copy of minutes of Building Works Committee is placed at **Annexure- 3B Page No. 25 to 35**. Accordingly the proposed building expenditures are projected in the budget.

Matter is placed before the Finance Committee for Consideration & approval please.

ITEM NO: 1.3 TO RATIFICATION THE DECISIONS TAKEN BY THE VICE CHANCELLOR AS PER IMMEDIATE REQUIREMENTS.

To conduct the smooth functioning of the University, it is necessary to conduct the various meetings of University bodies and PIT's falling under MRSSTU, Bathinda. Till the finalization of new rules & regulations of MRSSTU, Bathinda, following decisions were taken for the time being.

Sr. No.	Nomenclature	Decisions
1.	Faculty Related Decisions.	Faculty recruited in PIT's and MRSSTU, Bathinda on consolidated/contract basis, will be paid salary on the rates as already approved for the GZS Campus, Bathinda.
2.	TA/DA and Remuneration of Experts from Academia & Industry and Expert for interviews for University campus and its constituted Colleges/Institutions.	TA/DA and Remuneration of Experts from Academia & Industry as well as Expert for interviews will be paid on the rates as already approved for GZS Campus, Bathinda.(Copy of decision placed at Annexure-7 Page No.- 48).
3.	TA/DA and Remuneration to the members of Board Of Governors, Building Works Committee, Finance Committee, Academic Council and Board of Studies.	Remuneration to the members of Board Of Governors, Building Works Committee, Finance Committee, Academic Council and Board of Studies for attending the meeting will be paid as per rates approved for TEQIP Project of GZS Campus, Bathinda and TA/DA will be paid as approved for GZS Campus, Bathinda. (Copy of decision placed at Annexure-8 Page No.-49).
4.	Hiring Services of Chartered Accountant.	C.A already hired by the GZS Campus, Bathinda will also be assigned the work of MRSSTU, Bathinda on the same rates, terms and conditions of GZS Campus, Bathinda. (Copy of decision placed at Annexure-9 Page No.-50).

5.	Fees structure for PIT's	The IKG PTU has already notified the fees structure for PIT's. It has been observed that some courses running in PIT's are not covered. In view of this it was decided that the fee structure for those courses will be the same which is for the affiliated colleges. (Copy of decision placed at Annexure- 10 Page No. 51 to 52).
6	Revised fee structure for M.Sc. courses running in GZS Campus, Bathinda.	The already approved fee structure of GZS Campus is much higher than the nearby Universities which has then affected the admissions of GZS Campus, CET, Bathinda. In view of this, the fee structure of nearby universities in Punjab was taken in to consideration and accordingly, the fee structure has been revised. The revised fee structure and the fee structure of nearby universities is placed at Annexure- 11 Page No. - 53 to 59 .
7.	Revised fee structure for MBA/MCA/BBA/B.Com/M.Com courses running in GZS Campus College of Engg. & Tech., Bathinda and Constituent Colleges of MRSSTU, Bathinda.	The already approved fee structure of GZS Campus College of Engg. & Tech., Bathinda and Constituent Colleges of MRSSTU, Bathinda is much higher than the nearby Universities which has then affected the admissions of GZS Campus College of Engg. & Tech., Bathinda and Constituent Colleges of MRSSTU, Bathinda. In view of this, the fee structure of nearby universities in Punjab was taken in to consideration and accordingly, the fee structure has been revised. The revised fee structure and the fee structure of nearby universities is placed at Annexure- 12 Page No.- 60 to 83 .
8.	Remuneration/ honorarium/TA/DA to the staff members of MRSSTU/GZS Campus/PIT's	No remuneration will be paid to the Officer/Officers of MRSSTU/PIT's & GZS Campus who attend the meetings related to MRSSTU. Only TA/DA will be paid to them as per rates approved by GZS Campus CET, Bathinda.

9.	Payments related to examinations	Remuneration related with examination work will be paid as per IKG, PTU norms till the finalization of new rules of MRSSTU. (Copy of decision placed at Annexure- 13 Page No.- 84).
10.	Outsourcing of Man Power services	For the smooth functioning of MRSSTU and PIT's, there is a dire need of non-teaching/supporting staff. In view of this, it is recommended that till the recruitment process of staff is be completed, the man power services may be hired for the MRSSTU, Bathinda from the same contractor on the same rate terms and condition as already hired by the GZS Campus CET, Bathinda. (Copy of decision placed at Annexure-14 Page No.-85)

Matter is placed before the Finance Committee for Consideration & approval please.

ITEM NO: 1.4 OPENING AND OPERATION OF BANK ACCOUNTS.

As approved by the Board of Governors in its 1st meeting vide agenda item 1.12 a current Account No. 3463857819 has been opened in the Central Bank of India in branch GZS Campus. The Registrar of the University is authorized to operate the Bank Account. All the receipts and payments will be in the name of the Registrar, MRSSTU, Bathinda. If any bank account needs to be opened, it may be opened with the approval of the Vice-Chancellor.

Matter is placed before the Finance Committee for Consideration & approval please.

ITEM No: 1.5

OPERATION OF ACCOUNTS AND FINANCES OF UNIVERSITY AND PIT'S.

The rules and regulations of the Maharaja Ranjit Singh State Technical University, Bathinda are being finalized but the admissions have started in PIT's, for the smooth functioning the rules of MRSSTU are finalized & implemented, the following decisions have been taken:

1. For the financial year 2015-16, all PIT's have been allowed a department imprest of Rs. One Lac to meet the recurring expenditure. The PIT's will open bank accounts in their name. The approval of the competent authority will have to be obtained before the expenditure is made.
2. As discussed in Para 1 above, after meeting the recurring expenditure, the PIT's will submit the original bills alongwith the related documents to the Accounts Branch of MRSSTU for recoupment.
3. The concerned PIT will be responsible for the deduction/payment of TDS/VAT/Service tax on the payments made by them.

(Copy placed at **Annexure-15 Page- 86**).

Matter is placed before the Finance Committee for Consideration & approval please.

ITEM NO: 1.6**FUND INVESTMENT.**

An amount of Rs. 75 crores has been received for the Maharaja Ranjit Singh State Technical University, Bathinda from Punjab Technical University, Jalandhar. To avoid the loss of interest, in the mean time this amount has been kept in the shape of FDR for one month in the Central Bank of India, GZS Campus branch. Further a fund investment committee consisting of the following members had been constituted:

1. Prof G.S. Bath, Associate Prof GZS Campus.
2. Prof Harish Garg, Associate Prof GZS Campus.
3. Sh. Varun Garg, C.A., MRSSTU, Bathinda.
4. Sh. Subhash Bansal, Asstt. Registrar MRSSTU, Bathinda.

The committee has invited quotations from the various banks. (Copy placed of **Annexure-16 Page- 87**). It is proposed that an amount of Rs. Sixty Crores may be allowed to be kept as an FDR for one year Rs. Seven Crores for Six months, five Crores for three months & two Crores for one month in the bank quoting the highest rate of interest. Rs one crores be retained as liquidated money in the current account with auto sweep FDR at GZS branch.

Matter is placed before the Finance Committee for Consideration & approval please.

ITEM NO: 1.7

TO RATIFICATION THE DECISION RELATED WITH PROCUREMENT OF EQUIPMENTS/GOODS AND OTHER ITEMS.

As per proceeding of first meeting of Board of Governors of newly established MRSSTU, Bathinda it has been decided that purchase rules of I.K. Gujral Punjab Technical University, Jalandhar will be followed for the time being.

As per I.K. Gujral Punjab Technical University, Jalandhar purchase procedure purchase of items costing above Rs. five Lac shall be made through tender process.

&

All kinds of items whether it is recurring or non recurring for purchase above Rs one Lac shall be send to the Store Purchase Officer (SPO). SPO will put up the case to the VC through CPC for the procurement of material as per purchase rule.

Accordingly following committees are constituted for the procurement of goods through e-tender procedure for smooth functioning of the university: (**Annexure- 17 Page No.- 88**)

- (i) **Central Purchase Committee (CPC), MRSSTU, Bathinda.**
1. Prof. Jasbir S. Hundal, Registrar, MRSSTU, Bathinda.
 2. Prof. Karanvir Singh, Controller Examination, MRSSTU, Bathinda.
 3. Prof. Gursharan Singh, HOD Applied Chem., GZSCCET, Bathinda.
 4. Prof. Bhupinder Pal Singh Dhot, Co-ordinator, Arch. Deptt., GZSCCET, Bathinda.
 5. HOD/Co-ordinator/Incharge of Concerned Deptt., GZSCCET, Bathinda.
 6. Prof. Sanjay Bhatnagar, Director, Centre of IT enabled services, MRSSTU, Bathinda.
 7. Mr. Ramesh Garg, Sernior Asstt. Accounts Branch, GZSCCET, Bathinda.
- (ii) **Tender Finalization Committee (TFC), MRSSTU, Bathinda.**
1. Sh. Rajinder Mittal, M.D, Bathinda Chemical Ltd. & Member BOG, MRSSTU, Bathinda.
 2. Prof. Jasbir S. Hundal, Registrar, MRSSTU, Bathinda
 3. Superintendent Engineer, PWD (B&R) Construction Circle, Bathinda.
 4. Prof. G.S. Bath, Co-ordinator, Civil Engg. Deptt. GZSCCET, Bathinda.
 5. Dr. Naresh Kumar Garg, Deputy Registrar (S&P), MRSSTU Bathinda.
 6. Prof. Sanjay Bhatnagar, Director, Centre of IT enabled services, MRSSTU, Bathinda.
 7. Er. J. S. Sidhu, SDE, Estate, GZSCCET, Bathinda.
 8. Mr. Subhash Bansal, Asstt. Registrar, MRSSTU, Bathinda.
 9. Mr. T. S. Nagi, Superintendent (S&P), GZSCCET, Bathinda.
 10. Mr. Subhash Kashyap, Sernior Asstt. (S&P), GZSCCET, Bathinda.

Matter is placed before the Finance Committee for Consideration & approval please.

ITEM NO: 1.8 CONFIRMATIONS OF THE MINUTES OF 38TH MEETING OF THE FINANCE COMMITTEE OF GZS CAMPUS, BATHINDA.

The 38th meeting of Finance Committee of Giani Zail Singh Punjab Technical University Campus, Bathinda, was held on 19-03-2015 under the Chairmanship of Vice Chancellor, Punjab Technical University, Jalandhar-cum-Secretary, Technical Education & Indl. Trg. (Punjab) Mini Secretariat, Sector-09, Chandigarh.. The minutes of the meeting were circulated to the members vide letter No. 2013 to 2018 Dated 30-03-2015. No comments from any member were received. Action taken report on the decision is an under:

Item No. 38.1 Confirmation of the Minutes of 37th Meeting of the Finance Committee.

Decision Taken: Confirmed.

Action Taken: Action already taken.

Item No. 38.2 To Report Action Taken of the decisions taken in the 37th Meeting of Finance Committee.

Decision Taken: Confirmed with the directions that item no. 37.3 (b) regarding revision of Guest House charges be put up before the Finance Committee as an agenda item in its next meeting.

Action Taken: Finalization of Rates is under process. This item will be put up in the next meeting up Finance Committee.

Item No. 38.3 Revised Budget for the year 2014-15 & proposed budget for 2015-.

Decision Taken: Approved.

Action Taken: Noted for implementation.

Item No. 38.4 Remuneration to the External/Internal experts for dissertation on viva examination of M.Sc. Courses.

Decision Taken: Approved.

Action Taken: Noted for implementation.

Item No. 38.5 Initiation of GATE, UGC, CAT, MAT, NET, IES, SSB etc. coaching classes for students of UG & PG courses.

Decision Taken: Approved with the directions that before selecting the coaching institute, their previous output, experience etc. should be taken into consideration.

Action Taken: Noted for implementation.

Item No. 38.6 **Specialized Subject or Laboratory related Training of students by Industry.**

and

Item No. 38.7 **Running the Finishing School for students of UG and PG Courses.**

Decision Taken: It has been discussed and decided that detailed policy with other Govt. Institutes like MIMIT, Malout and SBSSTC, Ferozepur should be worked out. Detailed self-speaking proposal which includes design of courses, company profile/trainers experience, technical and financial terms and conditions etc. shall be prepared and put up before Finance Committee in its next meeting.

Action Taken: Noted for further action.

Item No. 38.8 **Memorandum of Understanding with Industry for setting up in-house Training and R & D facility in specialized areas.**

Decision Taken: If there is any financial liability then put up before the next meeting of Finance Committee otherwise detailed proposal be put up before the Board of Governors for approval.

Action Taken: Noted for implementation.

Item No. 38.9 **NBA/NAAC the Accreditation of various Undergraduate Engineering Courses.**

Decision Taken: Approved.

Action Taken: Noted for implementation.

Item No. 38.10 **Enhancement of Remuneration of Experts from Academia & Industry and Expert for interviews.**

Decision Taken: Relevant information shall be collected from Central/State Universities and Institutes and then matter be put up in next meeting of Finance Committee for approval.

Action Taken: Noted for further action.

Item No. 38.11 **Grant of Leave Travel Concession.**

Decision Taken: Not approved.

Action Taken: Noted for implementation.

Item No. 38.12 Travel Grant Scheme for Faculty Members.

Decision Taken: Approved.

Action Taken: Noted for implementation.

Item No. 38.13 Grant of Annual Increment to the consolidated salary staff of TEQIP-II Project.

Decision Taken: Approved as a special measure.

Action Taken: Noted for implementation.

Item No. 38.14 Purchase of SUV Vehicle.

Decision Taken: Approved.

Action Taken: Noted for implementation.

Item No. 38.15 Training of Faculty by Mathworks Inc., USA experts in MATLAB and its three toolboxes: Signal Processing, DSP and Communication Engg.

Decision Taken: Approved.

Action Taken: Noted for implementation.

Item No. 38.16 Amendment of Purchase rules.

Decision Taken: Approved.

Action Taken: Noted for implementation.

Item No. 38.17 Honorarium to Staff under TEQIP.

Decision Taken: Approved as prescribed by SPFU and implemented in other state institutes covered under TEQIP-II Project.

Action Taken: Noted for implementation.

Item No. 38.18 To provide the assistance to Principal investigator for consultancy work.

Decision Taken: Approved.

Action Taken: Noted for implementation.

Submitted for confirmation please.

ITEM No.1.9

REGARDING PAYMENT OF ARREARS ON ACCOUNT OF PAY REVISION TO THE TEACHERS WHO LEFT THE GIANI ZAIL SINGH CAMPUS, COLLEGE OF ENGG. & TECH., BATHINDA.

The pay scales of teaching staff of this institution were revised w.e.f. 01.01.1996 vide Govt. of Punjab's notification no. 1/13/2000-4FP1/3220 dated 02.03.2000. As per notification the 80% amount of arrear of these scales w.e.f. 01.01.1996 to 29.02.2000 was to be given by Central Govt. and remaining 20% amount of arrear was to be given by Govt. of Punjab. As per notification the arrear was to be given to those teachers who were existing and working on the posts filled on 01.01.1996.

As per the Govt. of Punjab's letter no. 15/1/99-5TE.2/1602 dated 02.05.2003 it is clearly mentioned that "It is, however, clarified that the arrears are to be paid only to the personnel who were in the employment of the college as on 01.01.1996 and as decided earlier, no arrear amount is yet to be disbursed to any employee who joined after the said date ". and After that the matter was placed before the 28th Meeting of Finance Committee of this institution which was held on 12.01.2010 vide item no. 28.6. In which, the Finance Committee has decided that "Payments of pay revision arrears to those faculty, who joined after 01.01.1996 and are presently serving the college, were approved".

The four teachers of this institution (Smt. Sandeep Kaur, Ex-Lecturer, Deptt. of Electrical Engg., Sh. Manoj Kumar, Ex-Lecturer, Deptt. of Electrical Engg., Sh. Surinder Singh, Ex-Lecturer, Deptt. of Electronics & Communication Engg. and Sh. Sanjeev Kumar, Ex-Lecturer, Deptt. of Mechanical Engg.) joined in this institution after 01.01.1996 and were not serving in the college at the time of meeting of 28th meeting of Finance Committee of this institution.

As per the directions of the Hon'ble Court the above said teachers gave their representations to the Director and they were called for personal hearing in the institution on 07.01.2015. After that the speaking orders were issued to them.

Keeping in view the above facts a detailed case was put up to Hon'ble Secretary (Govt. of Punjab), Deptt. of Technical Education & Industrial Training-cum-Vice Chancellor, Punjab Technical University, Jalandhar and Chairman, Finance Committee of the Institute vide note no. 2341 dated 10.04.2015 (**Annexure-18 Page No.- 89 to 103**) and he ordered that the case may be put up in the meeting of Finance Committee.

The case is placed before Finance Committee for necessary directions to the institute so that the same would be implemented.