

MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY, BATHINDA

DETAIL OF POSTS

Sr. No.	Name of Post	Pay Scale	MRSPTU	GZS CCET, MRS PTU, Bathinda	Qualifications
1.	Deputy Registrar / Deputy Controller of Examination	Rs.15600-39100/- G.P. 7600/- (Regular)	03 (02 SC, 01 Gen.)	01 Gen.	Master's Degree with atleast 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; alongwith - (i) Nine years' of experience as Assistant Professor in the AGP of Rs.6000 and above with experience in educational administration, or (ii) Comparable experience in research establishment and/or other institutions or higher education, or (iii) 5 years' of administrative experience as Assistant Registrar or in an equivalent post.
2.	Assistant Security Officer	Rs. 9300-34800/- G.P. Rs. 4600/- (Regular)	01 Gen.	-	Bachelor's Degree with five years' experience as Security Supervisor/ supervisory position in security in a Govt. Office, Educational Institution/ Private Organization of repute; OR Person who have served in the Army or such Uniformed service at JCO level or above with Bachelor's degree or an equivalent examination.
3.	Director, Training & Placement	Rs. 1.00 lac and negotiable commensurate with the experience. (Contract)	01 Gen.	-	1. M.Tech./MBA (from Tier I Institution/Premier Management College) with 60% marks (or equivalent CGPA) 2. Basic degree in engineering (B.Tech/BE) 3. Relevant Experience of 05 years or above in corporate/marketing/HR/Training & Placement.

GENERAL INSTRUCTIONS FOR ALL CANDIDATES:

Candidates will be apply on-line and send by post Print-out hard version of application duly signed.

1. The number of vacancies indicated above may be increased or decreased at the discretion the competent authority.
2. The University reserves the right not to fill any or some of the above posts.



3. **Clearly mention conversion formula of CGPA to percentage marks and percentage of Marks in appropriate place.**
4. The University will not be responsible for non-receipt/late receipt of application due to postal delay.
5. Incomplete applications will be rejected without entering into correspondence.
6. Candidates will be eligible only if he/she has degree certificate/Gazette result notification/all original DMCs issued on or before last date of application. Photocopies of all these certificates must be attached with application.
7. Any Provisional Certificate for any degree issued prior to Gazette result notification will not be considered.
8. Candidate must paste his/her passport photograph on the application form.
9. Knowledge of Punjabi upto Matric standard is essential for every post.
10. Candidates are requested to bring 02 ID proofs along with Admit Card for appearing in Examination.
11. **Persons already in service must send their applications through their employer.**
12. Practical/Written Test will be held wherever necessary.
13. Candidates claiming Backward Class Category will submit the photocopy of their latest valid BC certificate issued by the competent authority.
14. Knowledge of Computer is essential for all posts.
15. The instructions regarding Pay/Salary issued by Govt. of Punjab (Deptt. of Finance), from time to time will be applicable.
16. The post of Director, Training & Placement is on contract basis for 03 years extendable by 02 years depending on performance in the prescribed format from the eligible candidates for its main Campus.

Note:- Those Schedule Caste(SC) candidates who have already applied for the post of Deputy Registrar / Deputy Controller of Examination against advt. no. MRSPTU/ESTB./2017/78 shall be required to apply again in new format of the application, however they are not required to deposit the application fee again.

Acronyms: SC (Schedule Caste), Gen. (General).

