



ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ

ਡੱਬਵਾਲੀ ਰੋਡ, ਬਠਿੰਡਾ - 151001

Maharaja Ranjit Singh Punjab Technical University

DABWALI ROAD, BATHINDA-151001

[A State University Estb. by Govt. of Punjab Act No. 5(2015) u/s 2(f) & Approved u/s 12B of UGC Act, 1956]

ਐਸੋ. ਡੀਨ (ਅਕਾਦਮਿਕ ਮਾਮਲੇ)

Associate Dean (Academic Affairs)

Ref. No.: DAA/MRSPTU/2023/ 4391

Date: 21/12/2023

(Through E-mail only)

NOTICE

(Revised)

Sub.: Registration & Fee deposition schedule for Jan – July (Even semester) of Session 2023-24.

In continuation to the office order no. DAA/MRSPTU/2023/4382 dated 01.12.2023, the following revised schedule shall be followed for the student's registration and fee deposition in all the courses running in the University Main Campus/ Constituent colleges/ GZSCCET/PITs / PSAEC, Patiala for Jan – July (Even Semester) of Session 2023-24.

All Semester	Without fine	Remarks
Registration	From 15.01.2024 to 19.01.2024	1. Registration from 20.01.2024 to 26.02.2024 with a fine @ Rs. 100/- per day. 2. Registration from 27.02.2024 but not later than 09.03.2024 shall be permitted on genuine grounds by HoD with a late registration fine of Rs. 3000/-, at the risk and responsibility of student, if minimum 75% attendance requirement can be completed by him/her within the remaining time with regular attendance.
Fees Deposition	From 05.12.2023 to 12.01.2024	From 13.01.2024 with fine @ Rs. 200/day till 30/04/2024.
In genuine case and with the recommendation of HoD/Director, students are allowed to pay half fee till 12.01.2024 and rest half fee till 31.01.2024. Thereafter a fine @ 200/- shall be charged on the pending fees till 30.04.2024.		
Note: 1. Fee deposition after 30.04.2024 is allowed only with recommendations of Director/HoD and with a fine of Rs 25,000/-.		
2. The student of J&K and Bihar Credit Card Scheme shall deposit fee as per Notification No. Reg/196 dated 08/05/2023.		
3. The PMS students shall deposit their fees within one week from the fee received in their accounts from the Govt. of Punjab. Thereafter a fine of Rs. 100/- per day shall be charged.		

Improvement Cases

1. Department shall accept improvement forms upto 09.02.2024 from the students, who want to improve their internal assessment (in the F grade courses, as per the CBCS-2016 guidelines).
2. However, subjects for which University results are declared late, improvement form may be accepted by the department up to commencement of 1st MST.
3. A fee of Rs. 1500/- per subject of improvement shall be levied along with the improvement form.

General Guidelines

1. All eligible students have to register in their respective Departments at the beginning of every semester.
2. Registration without fee deposition shall be treated as PROVISIONAL only. In case a provisionally registered student fails to deposit the fees in a semester, he/she shall not be allowed to appear in the end-semester University examination and his/her provisional registration shall be cancelled for all intent and purposes.
3. Departments shall maintain a complete record of registered/provisionally registered students in each semester.
4. Only registered/provisionally registered Students can attend the classes.
5. Attendance count shall start w.e.f. the start of semester in all cases.

University Accounts section shall issue separate details and instructions, if any, regarding fee deposition.



Associate Dean (Academic Affairs)

Copy to the following for information and further necessary action as applicable:-

1. PA to Vice Chancellor, MRSPTU, Bathinda for information to the Vice Chancellor office please.
2. Registrar, MRSPTU, Bathinda
3. Deans: (Student Welfare / P & D / R & D)
4. COE, MRSPTU, Bathinda
5. Prof. I/C Finance, MRSPTU, Bathinda
6. Prof. I/C ITES, MRSPTU, Bathinda for uploading this on University website
7. Heads/Principal/Directors of University Main Campus/GZSCCET, MRSPTU/PITs/PSAEC, Patiala of MRSPTU, Bathinda for compliance through E-mail
8. Chief Warden / Medical Officer
9. All concerned