

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ

**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY**

*(A State Univ. Estd. by Govt. of Punjab vide Punjab Act No. 5 of 2015 and Approved u/s 2(f) & 12 (B) of UGC; Member AIU)*

Bathinda-151001 (Punjab), India

# MANUAL

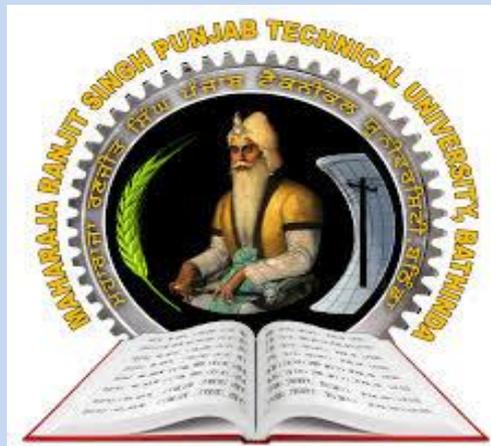
## Admission Module



**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY**

Bathinda-151001 (Punjab), India

# Admission Module



2023-24

INTERNAL QUALITY ASSURANCE CELL

**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY  
BATHINDA 151001**

**Admission Module**

**Prepared by:**

- Prof. (Dr.) Naresh Kumar Garg, Incharge, ITeS
- Er. Ashok Kumar, Programmer, ITeS

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*Year 2023-24*

**INTERNAL QUALITY ASSURANCE CELL**

# **ADMISSION MODULE**

**2023-24**

To Start Registration Process, User (New Student/Registered Student) need to click on below link (URL) to open the MRSPTU Admission Portal.

URL: <https://www.mrsptuadmissions.com/index.aspx>



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[Home](#) [New Registration](#) [Candidate Login](#) [Check Payment Status](#) [Institute Login](#) [FAQs](#) [Contact](#)



Undergraduate (UG) Courses



Postgraduate (PG) Courses



Skill Certification Courses

#### IMPORTANT LINKS



Information Brochure



International Information Brochure



Eligibility Criteria



Search College/Course



Fee Structure



Scholarship



Required Documents/Certificates



Counselling Schedule



MBA (Hospital Administration)  
Eligibility & Fee Details

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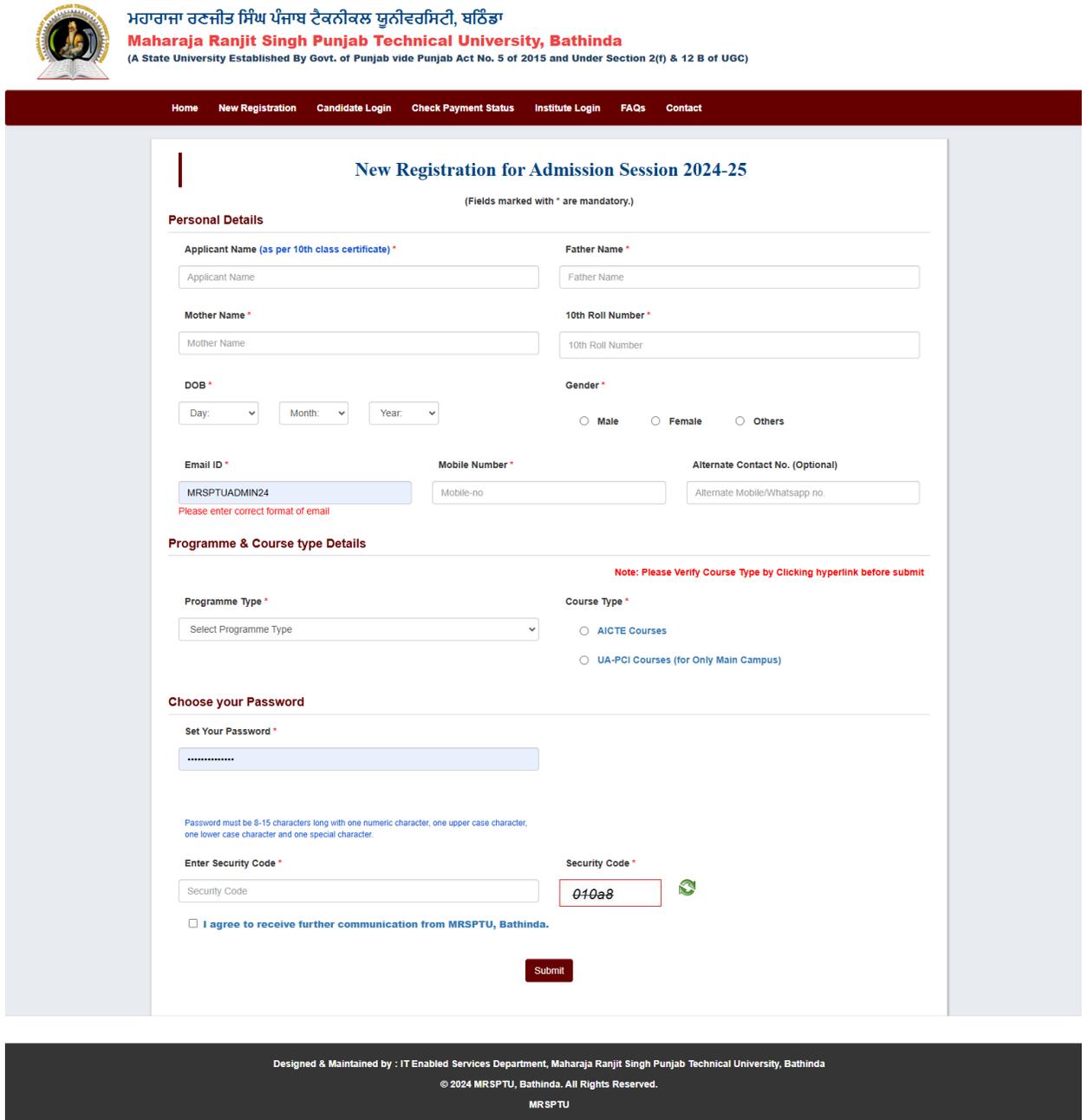
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## New Registration

⇒ **Step to Register for counselling:**

- Click on the 'New Registration' button from home page, page will open as shown below:



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Home New Registration Candidate Login Check Payment Status Institute Login FAQs Contact

### New Registration for Admission Session 2024-25

(Fields marked with \* are mandatory.)

**Personal Details**

Applicant Name (as per 10th class certificate) \*  Father Name \*

Mother Name \*  10th Roll Number \*

DOB \* Day:  Month:  Year:  Gender \*  Male  Female  Others

Email ID \*  Mobile Number \*  Alternate Contact No. (Optional)   
Please enter correct format of email

**Programme & Course type Details**

Programme Type \*  Course Type \*  AICTE Courses  UA-PCI Courses (for Only Main Campus)

Note: Please Verify Course Type by Clicking hyperlink before submit

**Choose your Password**

Set Your Password \*

Password must be 8-15 characters long with one numeric character, one upper case character, one lower case character and one special character.

Enter Security Code \*  Security Code \*  

I agree to receive further communication from MRSPTU, Bathinda.

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- Enter all the required details
- Click on 'Submit' button, 'Registration Successful' page will be displayed to user as shown below:

**Note:** Student cannot make more than one registration using 10th roll no. with same course type and programme type.



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[Home](#) [New Registration](#) [Candidate Login](#) [Check Payment Status](#) [Institute Login](#) [FAQs](#) [Contact](#)

Registration completed successfully

Thank You!

You have been successfully registered.

Welcome : Testing

User ID/Application Number : 2202400001

You have Successfully Registered. Your User-ID & Password has been sent to your Registered Email-ID/Mobile Number.

Note: Please check the SPAM/JUNK email folder also if you do not receive the email in your INBOX.

[LOGIN](#)

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- After successful registration, Auto generated 'Application No.' will be displayed to user on 'Registration Successful' page.
- Student will receive 'Application No.' and 'Password' through E-MAIL, after successful registration.

## Registered User

⇒ Step to Login after Registration:

- Click on the 'Login' button from 'Registration Successful' page, page will open as shown below:

The screenshot shows the 'Registered Candidates Sign-In' page. At the top, there is a navigation bar with links: Home, New Registration, Candidate Login, Check Payment Status, Institute Login, FAQs, and Contact. The main content area has a title 'Registered Candidates Sign-In' and a note '(Fields marked with \* are mandatory.)'. The form includes fields for Application Number, Password, Security Code as shown below, and Security Code. The Security Code field contains 'da790' and a refresh icon. There are 'Login' and 'Forgot password' buttons. A 'New Registration' button is located at the bottom left of the form area. The footer contains the text: 'Designed & Maintained by : IT Enabled Services Department, Maharaja Ranjit Singh Punjab Technical University, Bathinda © 2024 MRSPTU, Bathinda. All Rights Reserved. MRSPTU'.

- Enter valid 'Application Number', 'Password' and 'Security code'.
- Click on login button, 'Student Dashboard' page, will be displayed to user as shown below:

The screenshot shows the 'Student Dashboard' page. At the top, there is a navigation bar with links: Home, Change Password, and Log Out. The main content area has a title 'Application Form Steps' and a table 'Application Status'. The 'Application Form Steps' table shows the following steps: 1. Registration (Completed), 2. Counselling Fee (Incomplete), 3. Personal Details (Incomplete), 4. Contact Details (Incomplete), 5. Other Details (Incomplete), 6. Qualification Details (Incomplete), and 7. Choices Details (Incomplete). The 'Application Status' table shows the following status: Registration Form (Completed), Pay Counselling Fee (Incomplete), Personal Details (Incomplete), Contact Details (Incomplete), Other Details (Incomplete), Qualification Details (Incomplete), and Choices Details (Incomplete). Below the table, there is a note: 'Please note down the Application No. for future references. Application Number :2202400001'. There is a 'Pay Counselling Fee' button. The footer contains the text: 'Designed & Maintained by : IT Enabled Services Department, Maharaja Ranjit Singh Punjab Technical University, Bathinda © 2024 MRSPTU, Bathinda. All Rights Reserved. MRSPTU'.

Application Form	Status
Registration Form	Completed
Pay Counselling Fee	Incomplete
Personal Details	Incomplete
Contact Details	Incomplete
Other Details	Incomplete
Qualification Details	Incomplete
Choices Details	Incomplete

- Click Pay Counselling Fee, it will redirect to bank payment gateway.
- User will fill all the required details and make payment as per desired mode.
- After successful payment user will redirect to 'Payment Successful' page with login button as shown below:



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### Payment Details



## Thank You!

Your Counselling Fee is received!

[Click here to Login](#)

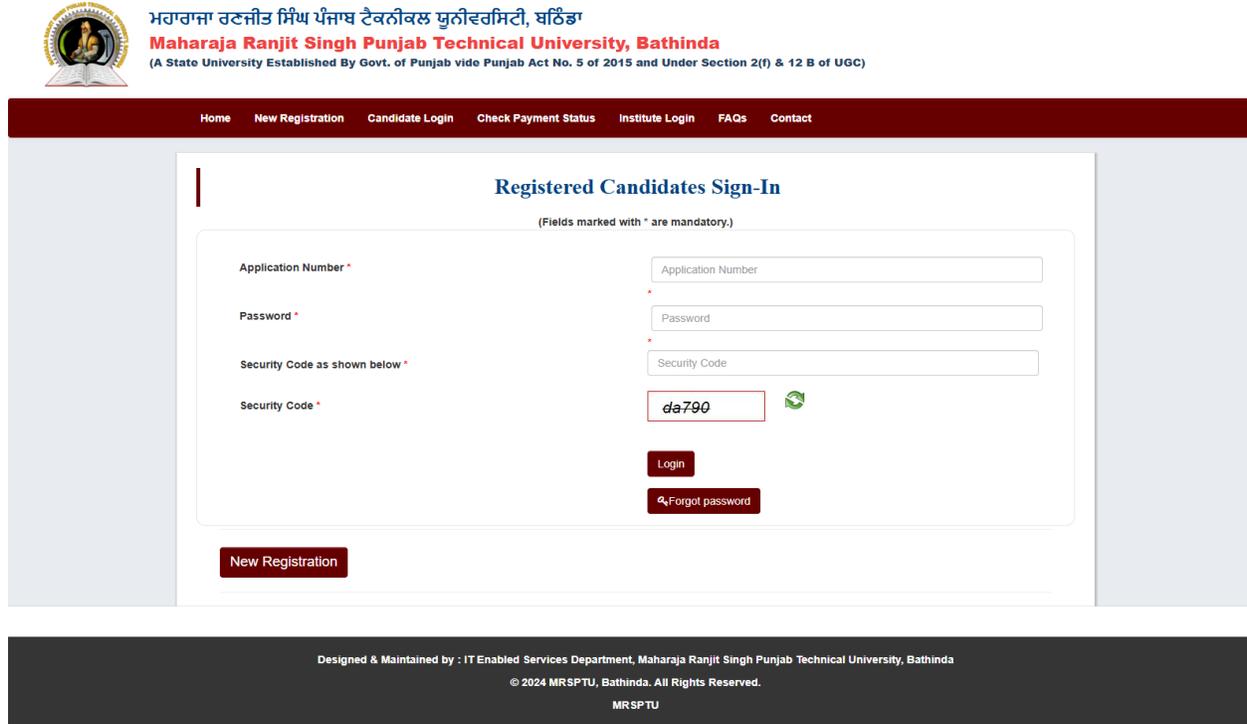
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## Student form steps (To fill personal, Contact, Qualifications etc. details)

- Click on the 'Click here to login' button from 'Payment Successful' page, page will open as shown below:



The screenshot displays the login page for registered candidates. At the top left is the university logo, followed by the name in Gurmukhi and English: "ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ" and "Maharaja Ranjit Singh Punjab Technical University, Bathinda". Below this is the text "(A State University Established By Govt. of Punjab vide Punjab Act No. 5 of 2015 and Under Section 2(f) & 12 B of UGC)". A dark red navigation bar contains links: Home, New Registration, Candidate Login, Check Payment Status, Institute Login, FAQs, and Contact. The main content area is titled "Registered Candidates Sign-In" with a note "(Fields marked with \* are mandatory.)". The form includes four input fields: "Application Number", "Password", "Security Code as shown below", and "Security Code". The "Security Code" field contains the text "da790" and a refresh icon. Below the fields are "Login" and "Forgot password" buttons. A "New Registration" button is located at the bottom left of the form area. The footer contains the text: "Designed & Maintained by : IT Enabled Services Department, Maharaja Ranjit Singh Punjab Technical University, Bathinda", "© 2024 MRSPTU, Bathinda. All Rights Reserved.", and "MRSPTU".

- Enter valid 'Application No.' and 'Password'.
- Click on login button, Form steps (Personal detail, Contact Detail, Other Detail, Qualifications\_Detail, Choice Detail) will be displayed to user as shown below:

## 1. Personal Detail:

Using this step, student/User can fill all the personal details like Name, Father Name, Email, Date of Birth and Mobile No. fields will be displayed as autofill as per data entered by student at the time of registration.



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[Home](#)   [Change Pasword](#)   [Log Out](#)

Welcome: Testing   Application No: 2202400001

#### Application Form Steps

- Registration
- Counselling Fee
- 3 Personal Details
- 4 Contact Details
- 5 Other Details
- 6 Qualification Details
- 7 Choices Details

#### Personal Details

**Personal Details**

<b>Applicant Name (as per 10th class certificate) *</b> <input type="text" value="Testing"/>	<b>Father's Name *</b> <input type="text" value="Testing"/>
<b>Mother's Name *</b> <input type="text" value="Testing"/>	<b>Email ID *</b> <input type="text" value="webupdate@mrsptu.ac.in"/>
<b>DOB *</b> 2   June   1992	<b>Gender *</b> <input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Others
<b>Mobile No *</b> <input type="text" value="9041360791"/>	<b>Alternate Mobile/ Whatsapp no. *</b> <input type="text" value="9041360791"/>

[Save & Next](#)

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Note: To move to the next step (Contact Details), user need to save Personal Details.

## 2. Contact Details:

Using this step, student/User can fill all the contact details (Correspondence and Permanent Address) like Address, City, Country, State, District and Pin Code.



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**Maharaja Ranjit Singh Punjab Technical University, BATHINDA**

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[Home](#) [Change Password](#) [Log Out](#)

Welcome: Testing Application No: 2202400001

### Application Form Steps

- Registration
- Counselling Fee
- Edit Personal Details
- 4** Contact Details
- 5 Other Details
- 6 Qualification Details
- 7 Choices Details

### Contact Details

#### Correspondence Address

Address Line 1 \*

Maharaja Ranjit Singh Punjab Technical University

Address Line 2 (Optional)

Badal Road, Gate No-2

Locality/City/Town/Village \*

Bathinda

Country \*

India

State \*

Punjab

District \*

Bathinda

Pin Code \*

151001

#### Permanent Address

Tick if Permanent Address is same as the Correspondence Address

Address Line 1 \*

Maharaja Ranjit Singh Punjab Technical University

Address Line 2 (Optional)

Badal Road, Gate No-2

Locality/City/Town/Village \*

Bathinda

Country \*

India

State \*

Punjab

District \*

Bathinda

Pin Code \*

151001

[Previous](#)

[Save & Next](#)

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### 3. Other Details:

Using this step, user can fill other details like Reservation Category, Cast Category, and Domicile State etc.



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**Maharaja Ranjit Singh Punjab Technical University, BATHINDA**

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Home Change Password Log Out

Welcome: Testing Application No: 2202400001

Application Form Steps	Other Details																
<ul style="list-style-type: none"><li>Registration</li><li>Counselling Fee</li><li>Edit Personal Details</li><li>Edit Contact Details</li><li><b>5 Other Details</b></li><li>6 Qualification Details</li><li>7 Choices Details</li></ul>	<table><tbody><tr><td><b>Student Area *</b></td><td><b>Domicile</b></td></tr><tr><td>Urban</td><td>Punjab 85%</td></tr><tr><td><b>Category (Caste) *</b></td><td><b>Reservation Category (as per Punjab Govt. rules) *</b></td></tr><tr><td>SC/ST(CT003)</td><td>SC/ST(CT003)</td></tr><tr><td><b>Annual Family Income *</b></td><td></td></tr><tr><td>less than 2.5 Lakh</td><td></td></tr><tr><td colspan="2"><input type="checkbox"/> I have verified my category/reservation details.</td></tr><tr><td colspan="2"><a href="#">Previous</a> <a href="#">Save &amp; Next</a></td></tr></tbody></table>	<b>Student Area *</b>	<b>Domicile</b>	Urban	Punjab 85%	<b>Category (Caste) *</b>	<b>Reservation Category (as per Punjab Govt. rules) *</b>	SC/ST(CT003)	SC/ST(CT003)	<b>Annual Family Income *</b>		less than 2.5 Lakh		<input type="checkbox"/> I have verified my category/reservation details.		<a href="#">Previous</a> <a href="#">Save &amp; Next</a>	
<b>Student Area *</b>	<b>Domicile</b>																
Urban	Punjab 85%																
<b>Category (Caste) *</b>	<b>Reservation Category (as per Punjab Govt. rules) *</b>																
SC/ST(CT003)	SC/ST(CT003)																
<b>Annual Family Income *</b>																	
less than 2.5 Lakh																	
<input type="checkbox"/> I have verified my category/reservation details.																	
<a href="#">Previous</a> <a href="#">Save &amp; Next</a>																	

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### Note:

- 1) To move to the next step (Qualification Details), user need to save Other Details.
- 2) Seat will be allotted according to selected category in 'Reservation Category' drop down.

#### 4. Qualification Details:

Using this step, student can fill their qualification and entrance marks. Qualification Detail tab fields will be changed according to Qualifying Examination on Qualification Detail page.



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**Application Form Steps**

- Registration
- Counselling Fee
- Edit Personal Details
- Edit Contact Details
- Edit Other Details
- 6 Qualification Details
- 7 Choices Details

**Qualification Details**

Qualifying Examination \*  
 Senior Secondary

**Class 10th Details:**

Subject *	Board/University *	Year of Passing *	Criteria *
ALL	TEST	2007	Percentage
CGPA *	Multiplying Factor *	Marks Obtained *	Total Marks *
		650	650
Percentage *			
100			

**Class 12th/Senior Secondary Details:**

Subject *	Board/University *	Year of Passing *	Criteria *
all	test	2009	Percentage
CGPA *	Multiplying Factor *	Marks Obtained *	Total Marks *
		450	450
Percentage *			
100			

**Senior Secondary Subject Marks Details:**

Subject	Obtained Marks (Subjects)	Total Marks (Subjects)	Percentage
--Select Subject--	0	0	
--Select Subject--	0	0	
--Select Subject--	0	0	

**Entrance Exams Marks Details:**

JEE AIR (All India Rank)		JEE ROLL NO		JEE Percentile	
JEE Paper-2 (B.Arch.) Rank		JEE Paper-2 ROLL NO		JEE Paper-2 Percentile	
NATA Score		NATA ROLL NO		NATA Percentile	
GPAT AIR (All India Rank)		GPAT ROLL NO		GPAT Year	
GATE AIR (All India Rank)		GATE ROLL NO		GATE Year	
CMAT ROLL NO		CMAT Year		CMAT Percentile	

## 5. Choices Details:

Using this step, user can choose multiple college with courses as per their preference.

The screenshot shows the 'Choices Details' form for the Maharaja Ranjit Singh Punjab Technical University, Bathinda. The form is part of an application process with seven steps: Registration, Counselling Fee, Edit Personal Details, Edit Contact Details, Edit Other Details, Edit Qualification Details, and Choices Details (the current step). The 'Preferences' section includes a 'Selected Programme Type' dropdown set to 'Undergraduate'. Under 'Selected Course Type', 'AICTE Courses' is selected. Other options include 'UGC(Non-AICTE) Courses', 'UA AICTE Courses', 'UA PCI', 'CoA Courses', 'Skill Courses', and 'Skill Courses (having counselling fee)'. There is a 'Select First Course Option' dropdown set to '--Select Course--' and a 'College Option-1' dropdown set to '--Select College--'. A declaration checkbox is present, and 'Previous' and 'Save Draft' buttons are at the bottom.

**Note:** Once Form is submitted, User (Student) cannot make any changes in form.

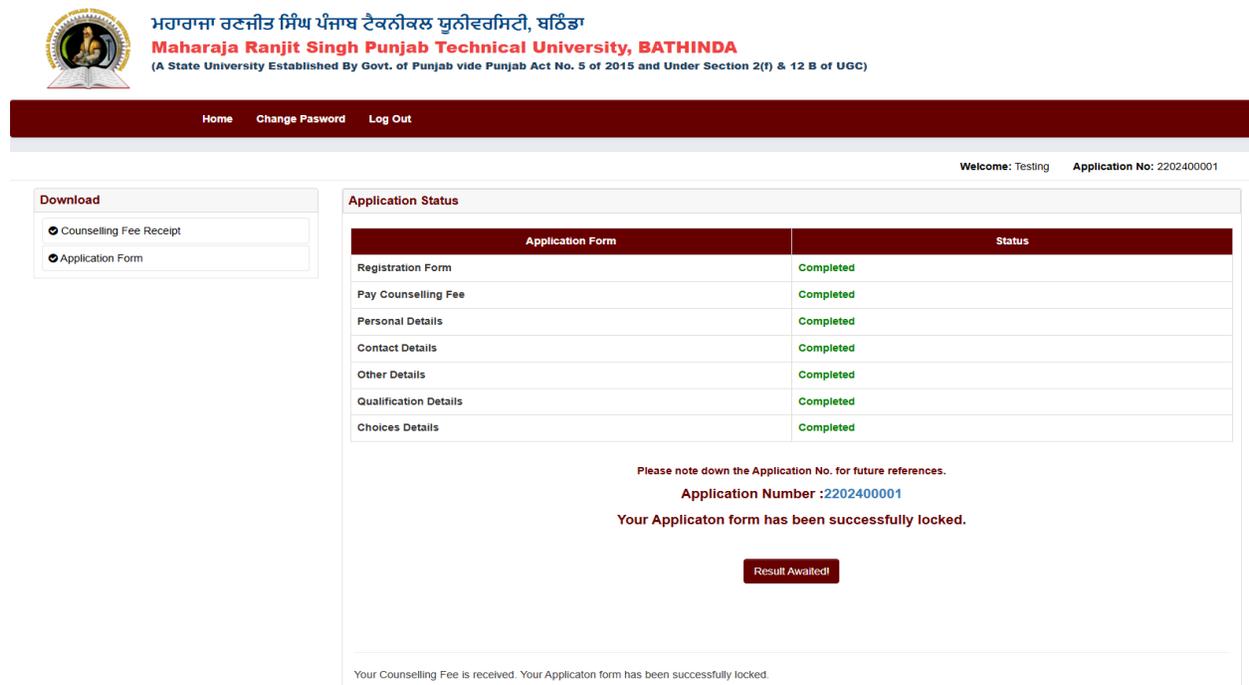
On click on 'Lock Application Form Submit' button user view/download the form and Lock the form.

The screenshot shows the 'Preview Details' form for the Maharaja Ranjit Singh Punjab Technical University, Bathinda. The form displays the application number as :2202400001 and the personal details of the user: Full Name: Testing and Father's Name: Testing. A 'Download' button is visible, and a dialog box is open over the form, showing the university logo and name, and a 'No' button.

## 6. Result:

### ⇒ Next Step after Application Form Locked:

Using this step, User can check allotted seat, download allotment letter, and apply for next round counselling.



The screenshot shows the user interface of the Maharaja Ranjit Singh Punjab Technical University. The header includes the university logo and name in both Gurmukhi and English, along with its establishment details. A navigation bar contains links for Home, Change Password, and Log Out. The user is logged in as 'Testing' with application number 2202400001.

**Download**

- ✓ Counselling Fee Receipt
- ✓ Application Form

**Application Status**

Application Form	Status
Registration Form	Completed
Pay Counselling Fee	Completed
Personal Details	Completed
Contact Details	Completed
Other Details	Completed
Qualification Details	Completed
Choices Details	Completed

Please note down the Application No. for future references.  
Application Number :2202400001

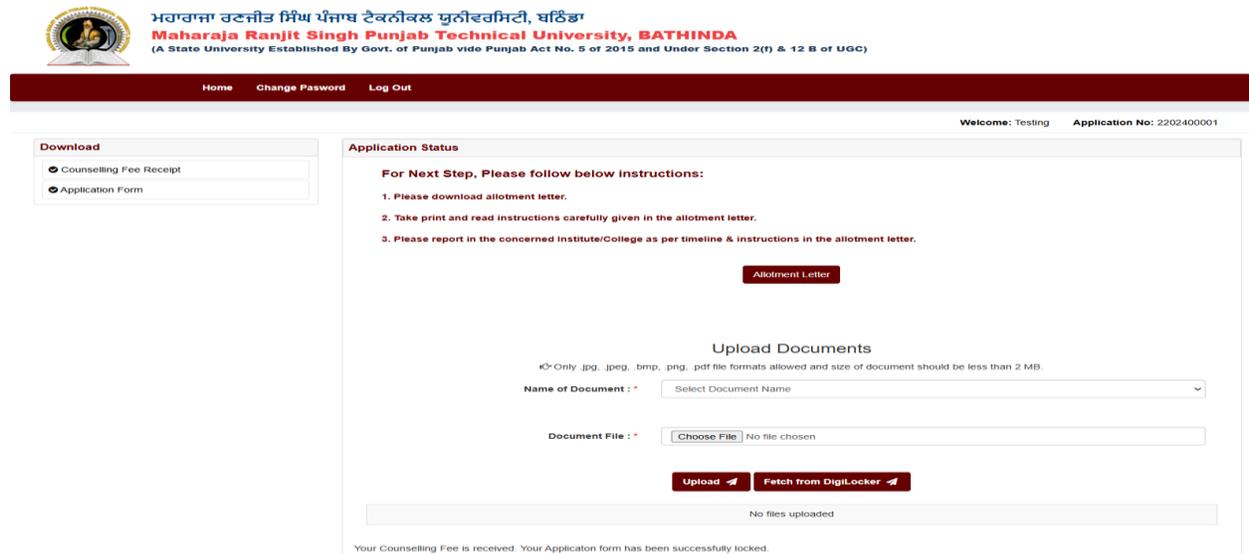
Your Application form has been successfully locked.

[Result Awaited!](#)

Your Counselling Fee is received. Your Application form has been successfully locked.

### ⇒ Next Step after Seat Allotment:

- 1) 'Result' page, will be displayed to user as shown below:
- 2) User can upload required documents/certificates for admission



The screenshot shows the 'Next Step' instructions and document upload section. The header and navigation are identical to the previous screenshot.

**Download**

- ✓ Counselling Fee Receipt
- ✓ Application Form

**Application Status**

**For Next Step, Please follow below instructions:**

1. Please download allotment letter.
2. Take print and read instructions carefully given in the allotment letter.
3. Please report in the concerned Institute/College as per timeline & instructions in the allotment letter.

[Allotment Letter](#)

**Upload Documents**

ⓘ Only .jpg, .jpeg, .bmp, .png, .pdf file formats allowed and size of document should be less than 2 MB.

Name of Document : \*

Document File : \*  No file chosen

[Upload](#) [Fetch from DigiLocker](#)

No files uploaded

Your Counselling Fee is received. Your Application form has been successfully locked.

**Maharaja Ranjit Singh  
Punjab Technical  
University**

**User Manual of College/Institute Portal  
(For Admission)**

To access **College Module**, click (with 'ctrl' button) on below link or copy and paste it in any browser to open the MRSPTU College Admin. <https://www.mrsptuadmissions.com/clogin.aspx>



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Home New Registration Candidate Login Check Payment Status Institute Login FAQs Contact

### College/Institute Login

(Fields marked with \* are mandatory.)

User ID \*

Password \*

Security Code as shown below \*

Security Code \*

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Enter the valid 'User ID' and 'Password'

**For Example:** User Name-MRSPTU100 and Password-ADMIN@123.

Then click on 'Sign In' button to prompted to College Module Home Page (Dashboard), User will get a Screen as shown below:

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ (ਪੰਜਾਬ)  
 Welcome: 100 - Maharaja Ranjit Singh Punjab Technical University, Badal Road, Bathinda

Dashboard Student List Seat Matrix Change Password Log Out

### Manage Student

Select Course Fields marked with \* are mandatory.

UserID

Student Name

Login ID	Student Name	Father's Name	Mother's Name	Mobile No	Action	Action
2202400001	Testing	Testing	Testing	9041360791	<input type="button" value="Issue allotment letter"/>	<a href="#">View Student</a>   <a href="#">Provisional Seat Allotment Letter</a>   <a href="#">Deficiency Report</a>   <a href="#">Seat Confirm</a>   <a href="#">Verify Documents</a>   <a href="#">Eligibility Certificate</a>

## College Dashboard

### 1. View Student:

Click on the 'View Student' link under, 'Student Detail' page, then page will open as shown below:

The screenshot shows the 'Student Profile' page. At the top, there is a logo and the text 'ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ (ਪੰਜਾਬ)' and 'Welcome: 100 - Maharaja Ranjit Singh Punjab Technical University, Badal Road, Bathinda'. Below this is a navigation bar with links: Dashboard, Student List, Seat Matrix, Change Password, and Log Out. The main content area is titled 'Student Profile' and contains a form with the following fields and options:

- Courses:** Radio buttons for UGC(Non-AICTE) Courses, AICTE Courses, UA AICTE Courses, UA PCI, CoA Courses, Skill Courses, and Skill Courses (having counselling fee).
- Applicant Name:** Text input field with value 'Testing'.
- Father Name:** Text input field with value 'Testing'.
- Mother Name:** Text input field with value 'Testing'.
- Gender:** Radio buttons for Male, Female, and Others.
- DOB:** Text input field with value '06/02/1992'.
- Email ID:** Text input field with value 'webupdate@mrsptu.ac.in'.
- Mobile No.:** Text input field with value '9041360791'.
- Alternate Mobile/ Whatsapp no.:** Text input field with value '9041360791'.
- State:** Dropdown menu with value 'Punjab'.
- City:** Text input field with value 'Bathinda'.

### 2. Verify Documents:

Click on the 'Verify Documents' link under, 'Student Detail' page, then page will open as shown below:

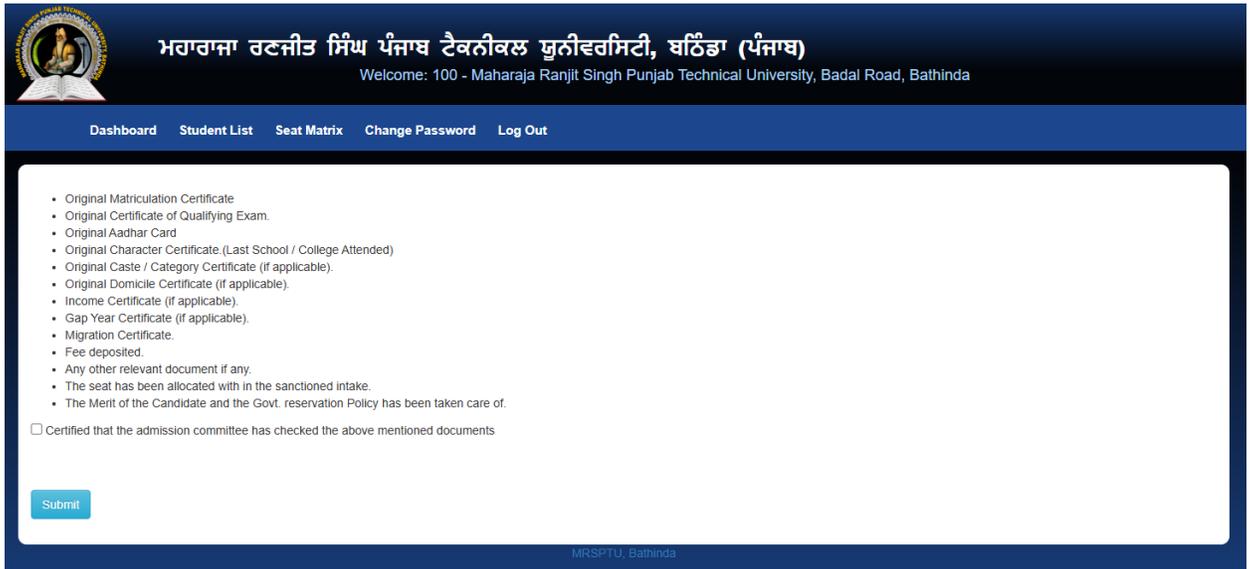
The screenshot shows the 'Verification Document' page. It features a form with the following fields and options:

- Name of Document:** Dropdown menu with value 'Matriculation Certificate (10th)'.
- Document File:** Text input field with value 'Choose File' and 'No file chosen'.

Below the form, there is a checkbox with the text 'Uploaded the certificate of Matriculation and the certificate of Qualifying Examination of the student'. At the bottom, there are two buttons: 'Upload' and 'NEXT'.

### 3. Seat Confirm:

Click on the 'Seat Confirm' link under, 'Student Detail' page, then page will open as shown below:



The screenshot shows the website interface for Maharaja Ranjit Singh Punjab Technical University, Bathinda. The header includes the university logo and name in Gurmukhi script, along with the address: "Welcome: 100 - Maharaja Ranjit Singh Punjab Technical University, Badal Road, Bathinda". A navigation menu contains links for "Dashboard", "Student List", "Seat Matrix", "Change Password", and "Log Out". The main content area lists the documents required for seat confirmation:

- Original Matriculation Certificate
- Original Certificate of Qualifying Exam.
- Original Aadhar Card
- Original Character Certificate.(Last School / College Attended)
- Original Caste / Category Certificate (if applicable).
- Original Domicile Certificate (if applicable).
- Income Certificate (if applicable).
- Gap Year Certificate (if applicable).
- Migration Certificate.
- Fee deposited.
- Any other relevant document if any.
- The seat has been allocated with in the sanctioned intake.
- The Merit of the Candidate and the Govt. reservation Policy has been taken care of.

Below the list is a checkbox:  Certified that the admission committee has checked the above mentioned documents

A "Submit" button is located at the bottom left of the form area. The footer of the page reads "MRSPTU, Bathinda".

Click on check box then Click on submit button. Provisional admissions is confirmed.